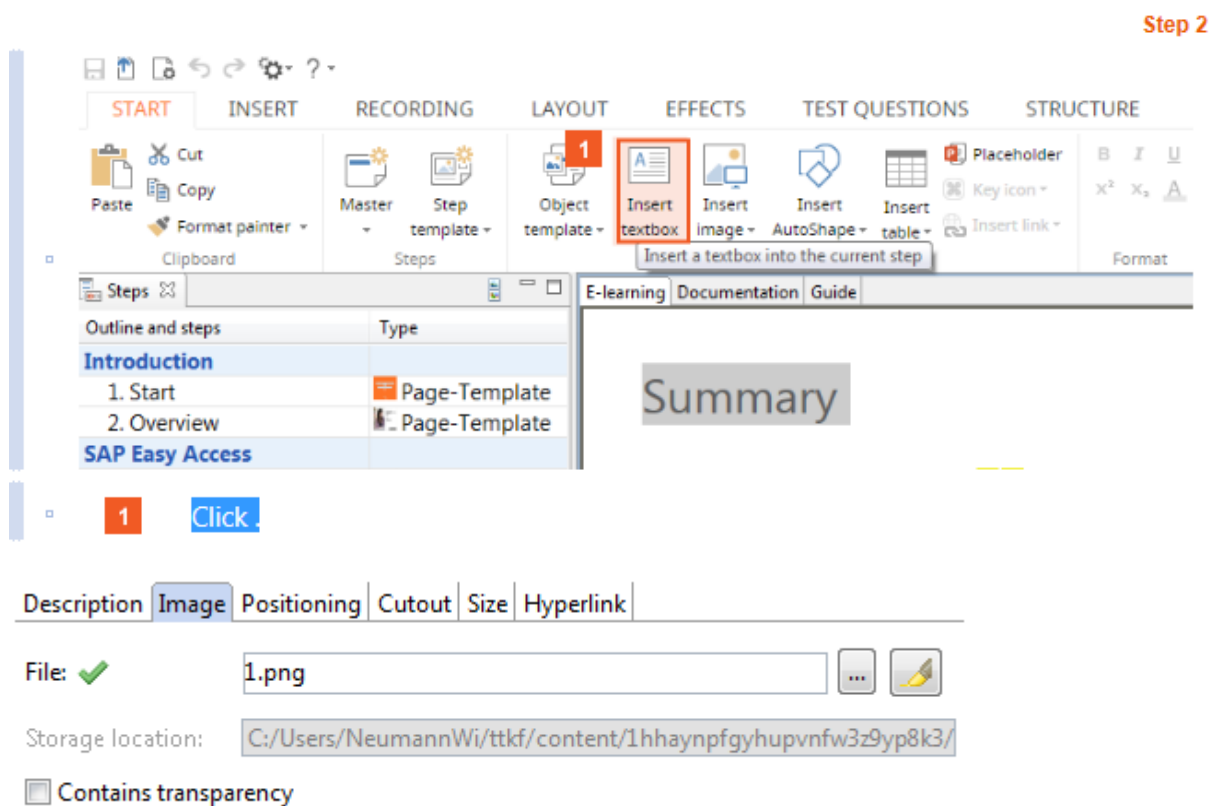


Replacing a screenshot

This documentation will reveal what a screenshot actually is and how it can be replaced.

Screenshots are images in an **e-learning, documentation** and **guide** that are recorded during the recording process. The fact that they are linked with **click instructions** is what differentiates them from regular screenshots. You can recognize a screenshot either by the red box in the image and the following instruction, or by the file name of the image (__screenshot_....png), which you can find via the properties.




There are two ways of replacing a screenshot:

- By carrying out a ReRecording
- By replacing the image with a new screenshot

1 Replacing a screenshot via a ReRecording

To replace a screenshot via a ReRecording, you can select one or several steps.

Select the **Selection only** setting in the **ReRecorder** function group on the **Recording** tab. You can then re-record the prepared target application and replace the selected screenshots.

 To find out how to perform a ReRecording, please refer to the corresponding help topics.

2 Replacing a screenshot with a new one

It's also possible to replace a screenshot with a new one. To do so, start by taking a screenshot of the desired screen area.


- 💡 To ensure that the new screenshot has the same size as the old image, you need to start a recording of the target application, which should then be immediately stopped. This adjusts the size of the window to the size of the previously recorded step with pinpoint

The simulation image can now be replaced by the screenshot copied to the clipboard. They proceed as follows:

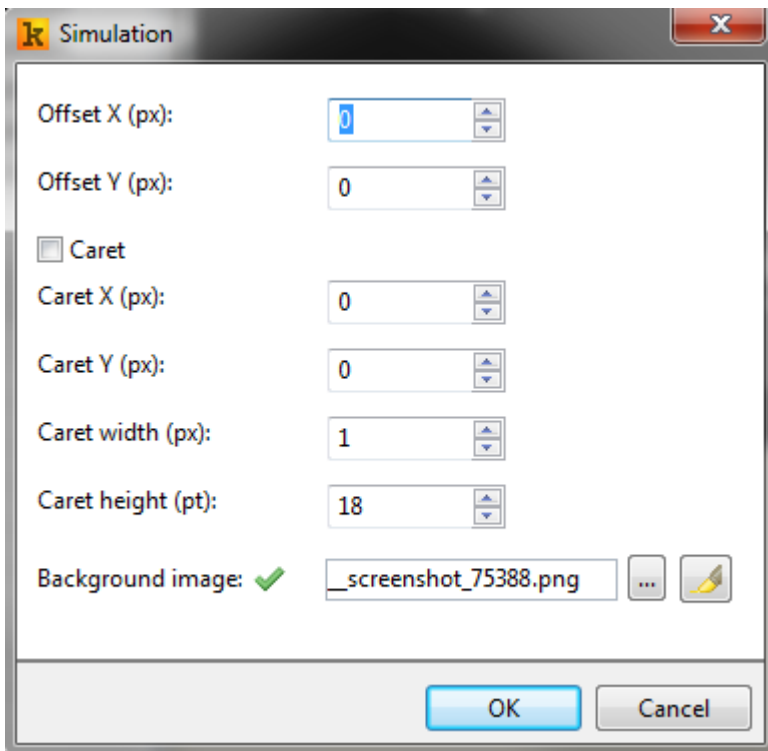
In an e-learning:

Right-click the screenshot you want to change and then select the **Edit file** option.

Alternatively, open the context menu of the appropriate step by right-clicking it in the Step

list. Then select the **Edit simulation Properties** option in the context menu. This icon  (which stands for **Open File**) opens your computer's default editing program. Here you can then proceed to replace the appropriate background image with the new screenshot.

- 💡 If the changes are not displayed immediately, change the view or close the document and open it again.





- ✎ If the changes are not displayed immediately, change the view or close the document and open it again.

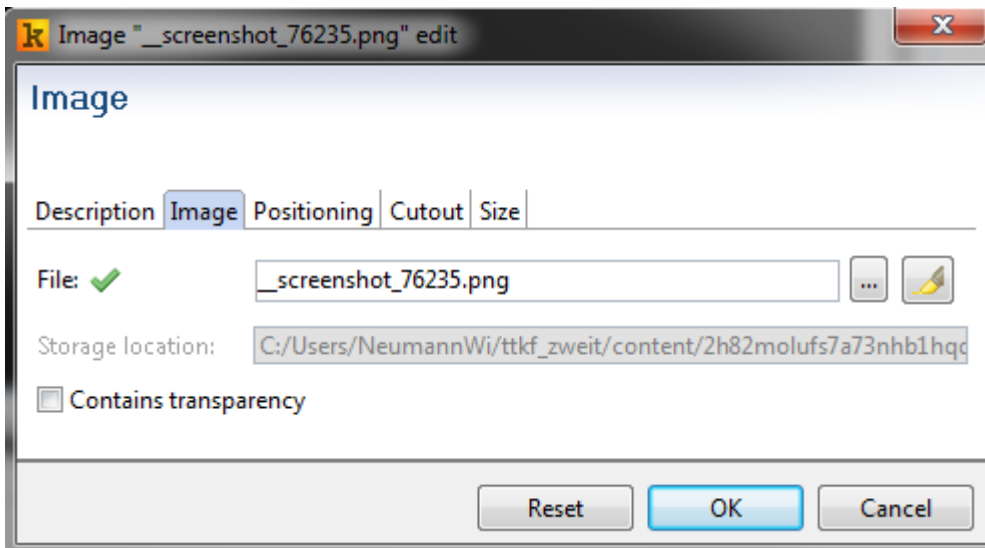
In the documentation:


Right-click the screenshot you want to change and then select the **Edit file** option.

Alternatively, you can also select the **Edit Properties** option in the context menu. Then switch

over to the **Image** tab. This icon  (which stands for **Open file**) opens your computer's default editing program. Here you can then proceed to replace the appropriate file with the new screenshot.


 If the new screenshot doesn't have the right size, it may happen that it is formatted differently to the previous image.




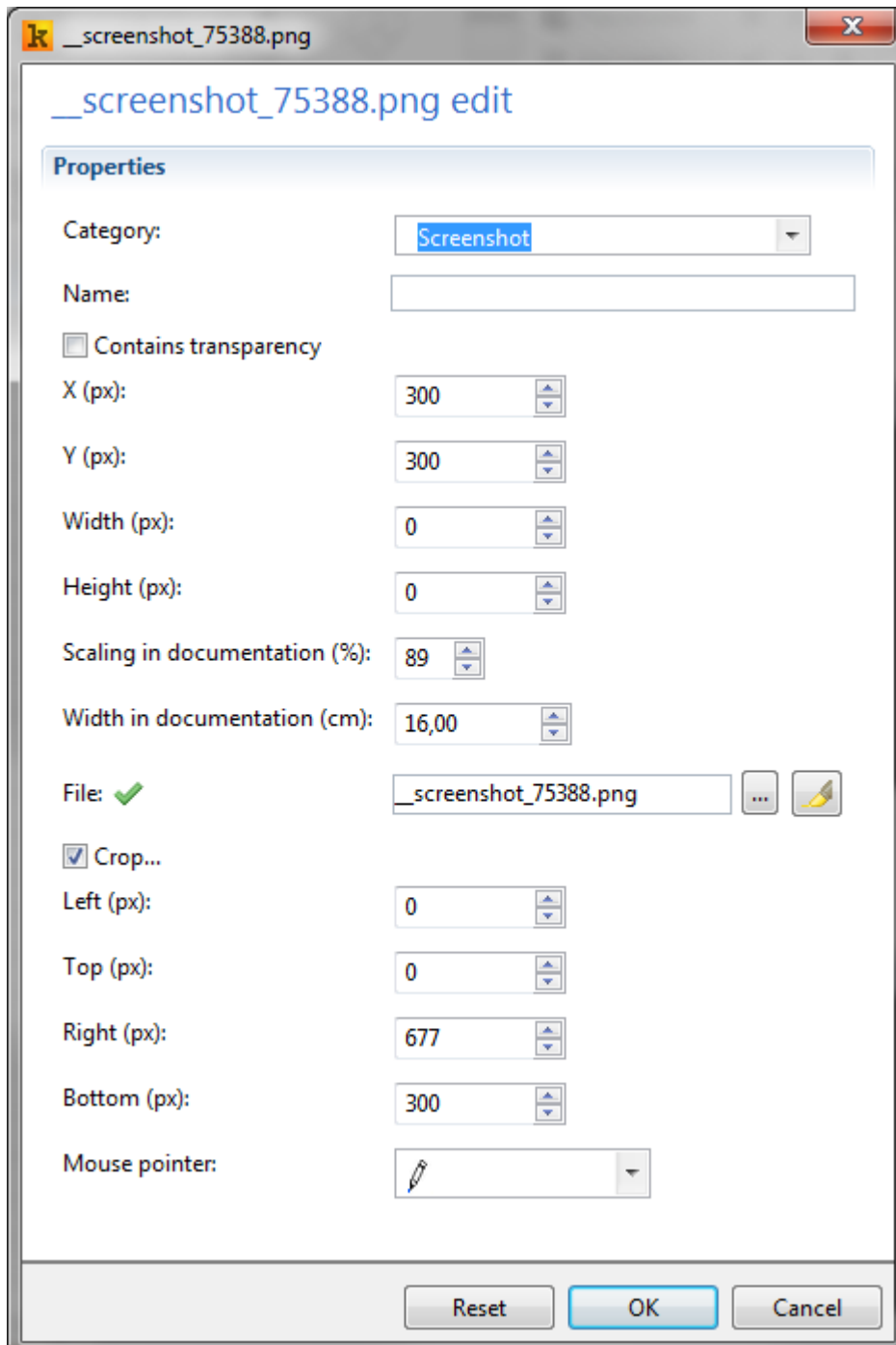
 If the changes are not displayed immediately, change the view or close the document and open it again.

In a guide:

Open the context menu by right-clicking the appropriate screenshot. Then select the **Edit**

Properties option in the context menu. This icon  (which stands for **Open file**) opens your computer's default editing program. Here you can then proceed to replace the appropriate file with the new screenshot.

 If the new screenshot doesn't have the right size, it may happen that it is formatted differently to the previous image.



 If the changes are not displayed immediately, change the view or close the document and open it again.