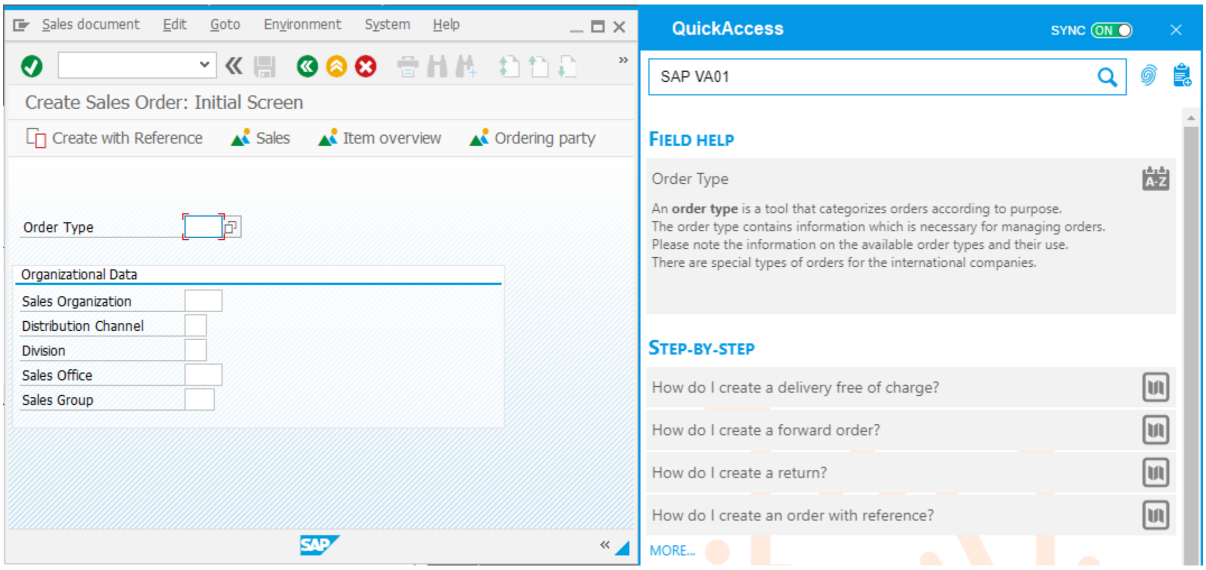
# Field help

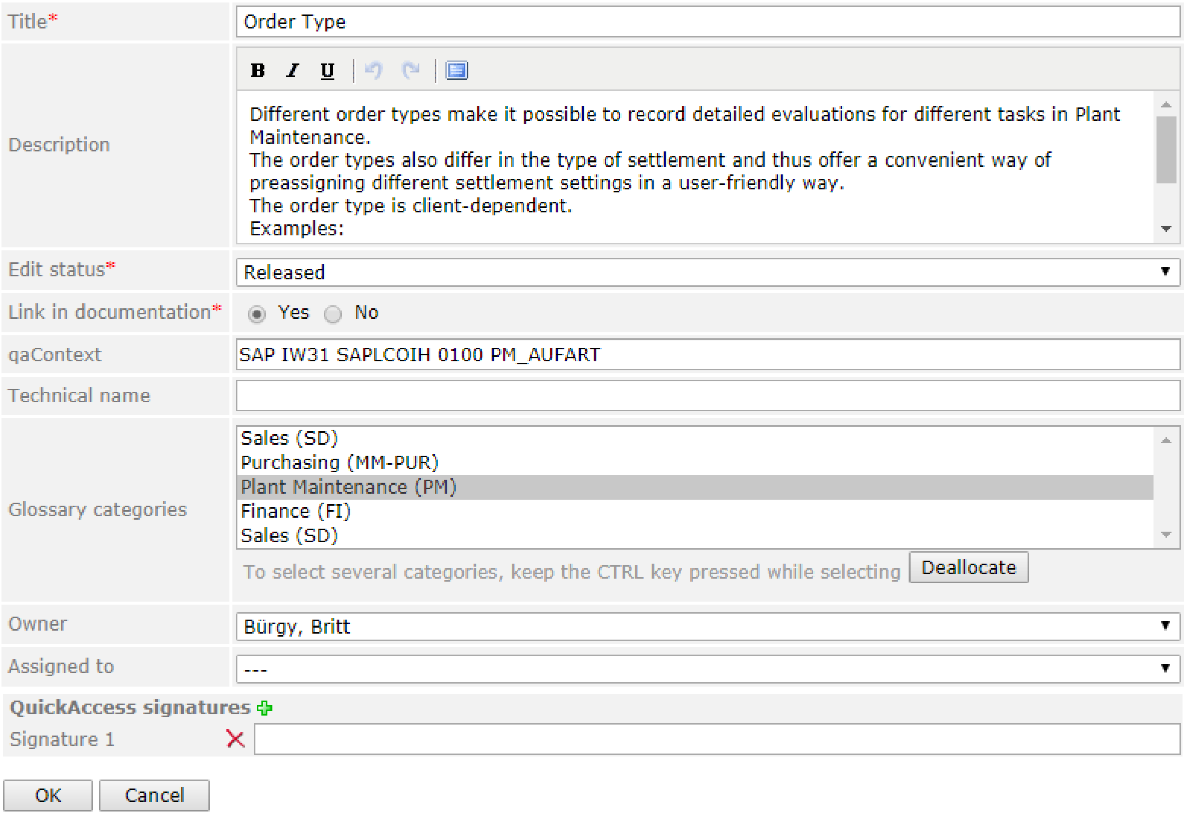
A field help in an IT application allows users to access appropriate user assistance at that all-important 'moment of need'. Keep reading to find out more about field helps in QuickAccess.

The Field Help function in QuickAccess allows users to display appropriate help for an input field in an IT application. As soon as the user clicks into the corresponding field, the field help is automatically displayed at the very top of the QuickAccess window. Here in this screenshot, QuickAccess is displaying the field help for the *Order Type* input field in the *Create Sales Order* SAP transaction.




The field help always appears in the Performance Support Category of the same name at the top of the list. The category cannot be switched and it's always positioned at the very top.

A field help is created via a glossary entry into which you need to enter both the **title** and a **description**, along with filling in any other mandatory fields. The glossary entry must have **Released** as its edit status.




To ensure that this entry will be subsequently displayed as a field help in QuickAccess, you also need to fill in the **Context** field. The context establishes an unambiguous link between the input field in the IT application and the field help. The context can be determined by **activating** the desired field in the IT application and then pressing the **Fingerprint button** in the open QuickAccess window. The context will then be automatically copied to the clipboard.

You need to ensure that the SYNC button in QuickAccess is active and set to ON (green color). Only then is it possible to determine the appropriate context of the active input field.