

The Creator

This document will reveal how the Creator is structured and how you can use it to create content for QuickAccess.

The Creator lets you quickly and easily create **content for QuickAccess**. You can create and edit Creator documents both in the Curator (web editor of the Creator) and in QuickAccess (Creator desktop app). If you open the Creator via QuickAccess, **the recording functionality** is also available and you can make recordings in IT applications. You can then upload these recorded step lists to the Curator and publish them there.

The Creator can be used in various **scenarios**. Authors or application and subject matter experts, for example, can therefore use the Creator to compile content. Content can also be uploaded by end users as so-called "user-generated content" via the Creator.

1 Creating step lists in the QuickAccess and uploading them

Among other things, the Creator is used for the quick and easy creation of steplists. You can start a recording with just a few clicks and directly record the procedure you want to explain while performing the various steps in the target application. Once the recording comes to an end, the Editor window in the Creator opens, displaying the steps that were just recorded as a steplist. Here you then have the opportunity to edit your recording.

A Creator document is saved with the file extension *.qac. A *.qac document cannot be opened and edited with the tts performance suite document editor.

2 Using QuickAccess to upload external documents

In addition to creating steplists, the Creator also supports the option of uploading external documents to the tts performance suite Curator. To do this, you can use the function for uploading documents (e.g. PDF, Word or Excel documents) on the right of the Recorder toolbar.



3 Uploading Creator documents from QuickAccess into the Curator

Thanks to the **connection** between the Creator and **tts performance suite**, you can upload your steplists to the “Curator” and manage them in the same way as you manage other tts performance suite content. Creator documents can be assigned to Courses, Topics or Processes in the familiar manner.

To ensure that the **upload dialog** for Creator documents remains as clear and self-explanatory as possible, the metadata for the created documents are preallocated via a Property template. Preallocated metadata do not appear in the upload dialog. This streamlines the work process for inexperienced users. The settings for Property templates are made in the Administration view.

4 Using the Curator to create and edit Creator documents

Creator documents can be created and edited directly in the Curator. All the editing functions that are also available in the desktop app are available to you in this web editor. However, recording is not possible. For recording, you need to open the document in the desktop app.