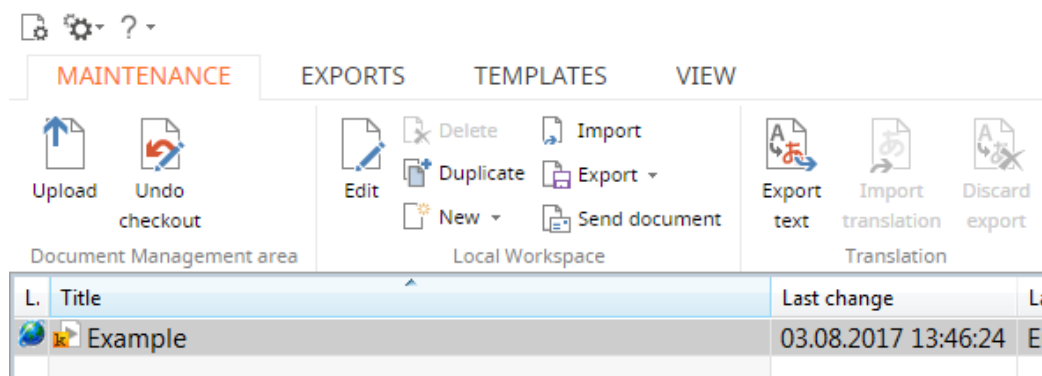# Perspective: Local Workspace

The perspectives guide the user through the interface of tts performance suite. There are different perspectives for the maintenance, editing and management of documents. Keep reading to find out more about the "Local Workspace" perspective.

Whenever you want to edit a document, you need to check it out from the Curator. It can then be found in the **Local Workspace.** No other user can check out the document while it is being edited by you. New documents can also be created via the Local Workspace. The Document list displays all documents that are being edited by a user. The Document list can be sorted in ascending or descending order by clicking the title of a particular column.

Among other things, the **Local Workspace** can be used for

- downloading Producer documents from the Curator, editing them and then uploading them again,
- creating new Producer documents and
- importing Producer documents.

Documents are automatically stored in the file system. The storage location is specified in the configuration.

The Local Workspace not only supports the display and editing of the Document list, but also of a document's properties.